



# AI Fundamentals Workshop

Learn the basics of AI and how you can incorporate it into your own work

By the end of this interactive workshop, participants will have a solid understanding of AI fundamentals, practical skills in using AI tools, and insights into how AI can enhance productivity and automation in business.

## Workshop Details

---

**Cost:** \$2000

**Duration:** 4 hours

**Format:** In-person, interactive workshop

**Size:** 1-20 people

## Workshop Outline

---

### 1) AI Fundamentals and Myth-Busting

- What AI is and what it isn't
- Key AI concepts: Machine Learning, Natural Language Processing (NLP), and Automation
- Real-world AI applications in business
- Common AI myths and misconceptions
- Key risks and limitations

### 2) Understanding Large Language Models (LLMs) and Computer Vision

- What is Computer Vision and how it functions
- What is Generative AI?
- What are LLMs and how they function
- Use case overview: Content creation, coding, research, and customer support

### 3) Practical ChatGPT Skills

- Ethical and Security Considerations
- How to prompt
- Using ChatGPT effectively
- Practical walkthrough of ChatGPT

#### 4) Microsoft Copilots: AI for Workplace Productivity

- What is copilot and benefits?
- Overview of the Microsoft Copilot Ecosystem
- Identification of potential Copilot uses cases

#### 5) AI Agents

- What are AI agents?
- Discussing potential tasks suitable for AI agents
- Automation overview

## Post-Workshop Takeaways

---

- Understand AI capabilities and limitations
- Identify appropriate use cases for LLMs
- Utilise AI-powered tools for various tasks
- Customise ChatGPT for improved performance
- Use Copilots in Microsoft 365 applications
- Build simple AI agents for automation

## Why Us?

---

We are AI consultants with deep technical expertise and industry experience.

- **Hands-on AI experience:** Building and deploying AI applications
- **Proven track record:** Worked with 15+ companies in Australia across multiple AI projects
- **Cutting-edge knowledge:** We stay up to date with the latest AI trends and tools
- **Technical foundations:** Backgrounds in mathematics, computer science, and AI research



We specialise in helping businesses understand and practically apply AI, making the complex simple and actionable.

## Let's Get Started

---

✉ Contact Us: [sean@aiadvancements.com.au](mailto:sean@aiadvancements.com.au)

☎ Call Us: 0403 804 929

🌐 Website: [www.aiadvancements.com.au](http://www.aiadvancements.com.au)